



Winchmore School

learning to realise potential

Laburnum Grove • London N21 3HS • t: 020 8360 7773 e: office@winchmore.enfield.sch.uk • w: www.winchmore.enfield.sch.uk

Headteacher: Jim Owen

Dear Parents, Carers, Students and Visitors,

My name is Noel Thompson and I am proud to be the Designated Safeguarding Leader (DSL) at Winchmore School. Although I am the DSL, keeping children safe is everybody's responsibility.

Our vision at Winchmore is to be a successful learning community where everybody feels safe, valued and can reach their potential. Safeguarding is at the very heart of everything we do. Safeguarding means:

- protecting students from abuse and maltreatment
- preventing harm to student's health or development
- ensuring students grow up with the provision of safe and effective care
- taking action to enable all students to have the best outcomes

I want to outline some of the actions we take at Winchmore to keep our children safe and ensure they have the best outcomes.

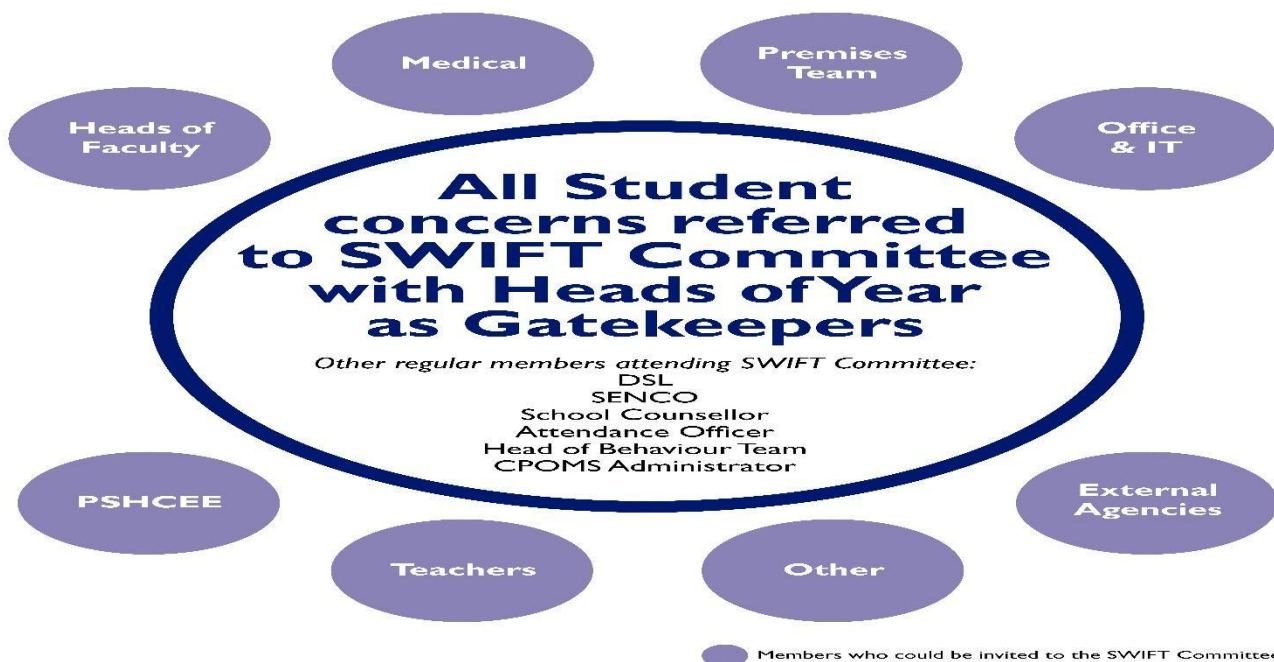
First, we have our essential school safety messages and policies, including our Safeguarding and Child Protection Policy. We share key messages with our parents and carers at calendared meetings and on our website. The Winchmore School Student Council have helped to produce a range of posters which help to promote a safe, secure and positive learning environment. For example, we have produced posters for equal opportunities, anti-bullying, school values (including courtesy, commitment, contribution, cooperation) and positive behaviour. These essential messages are also stressed through assemblies, tutor time and PSHCEE.

We are a 'hands off' and a 'telling school'. We encourage our students to tell us if they think something is strange, suspicious, or if they think somebody is being bullied. We are proud of the way our students will report incidents which concern them. Currently, we have a number of safeguarding priorities which are relevant for all students, but particularly those groups who are thought to be vulnerable. For example:

- Sexual harassment and misogyny
- Online abuse
- Peer on Peer abuse
- Domestic violence and children living in challenging circumstances
- Children absent from school
- Child exploitation and grooming
- Radicalization and hate crime
- Vulnerable children including LGBTQ plus, children with additional needs, looked after children and girls

Second, we run what we call the Student Welfare and Inclusion Forum (SWIFT)

The Student Welfare and Inclusion Forum is a committee, made up of the SENCO, Heads of Year and DSLs or deputy DSLs and others (please see diagram below), which meets once a week, and considers the identified needs of all students. Its core purpose is to ensure that the needs of all children are identified and met, and that no student who is, or is thought to be vulnerable 'slips through the net'.



Third, we want feedback from our students and their parents and carers. We ask the students if they feel safe at school. We emphasise to them that their tutor is their first point of contact should they have a problem. However, photographs of the DSL and the Deputy DSLs are displayed around the school, so that they can approach them should they wish to. We ask parents and carers if they feel incidents of bullying have been followed up and dealt with to their satisfaction.

Fourth, we are constantly reviewing, updating and improving our safeguarding policy and practice in accordance with feedback we receive from staff, parents, students and others, as well as the latest guidance from the LEA and the DFE. All staff receive regular Child Protection and Safeguarding training, which includes on-line training. Safeguarding and Child Protection information is analysed with reports to the governors, the leadership team and the LEA.

I hope this, and this section of the web site gives you an idea of the importance we place on safeguarding at Winchmore School. However, if you feel that there is more we could do, or do better, I would be delighted to hear from you.

Warmest wishes,

Noel Thompson – Deputy Headteacher (Designated Safeguarding Lead)



Anti-Bullying Code for a safe, calm, orderly and positive learning community

October 2021 - October 2022

At Winchmore we believe that every person, regardless of their race, gender, culture, beliefs, sexuality, age, ability or appearance should be respected and treated fairly. We are **all** different and we believe that everybody has the freedom to express their individuality. We are all special in our own way.

In order to achieve this we MUST accept people for who they are:

- Treat each other the way we want to be treated, be polite and respectful
- Help each other – be kind and think before we speak and act

PLEASE REMEMBER OUR ANTI-BULLYING KEY MESSAGES

- At Winchmore, bullying will not be tolerated in any way, shape or form
- We are a 'hands -off' school, and respect each other's personal space
- We are a 'telling and a doing' school, which means that all cases of bullying are shared, followed up and dealt with
- We have a zero tolerance approach to all kinds of harassment - for example sexual, physical and verbal. This includes the use of sexualised, racist and homophobic language which should never be taken lightly as 'banter' or 'just having a laugh'

If you are being bullied, or suspect that abuse, in any form, is happening to anyone, anywhere - including online abuse:

- Tell your tutor, who is your first point of contact if you have a problem. If this is not possible tell a teacher or a trusted adult
- Visit Learning Support at lunchtime
- Use the anti-bullying/PSHCEE feedback box outside room 7 (Write down your concern, you don't have to give your name)
- You can call Childline (0800 1111) or go to www.childline.org.uk. They are there to help, 24 hours a day.

Compiled by our School Council, Leadership Team and PSHCEE Coordinator



Minimum Expectations

**Follow instructions
first time, every time**

**Be in the right place
at the right time**

**Focus on learning
we all have the right to learn**

**Treat others as you would
like to be treated yourself**



Cooperation, Courtesy, Commitment and Contribution

COOPERATION

- All teachers have the right to teach, and all students have the right to learn
- Follow instructions first time, every time
- Work with other students and teachers to find solutions
- Treat each other fairly
- Listen and respond positively to the contribution of others
- Resolve any differences calmly through discussion
- Work and learn together as a team
- Always work quietly, remember learning is our priority
- Always follow the Winchmore Expectations for Learning and other school rules

COURTESY

- Always be kind and considerate
- Show respect by saying please and thank you
- Treat others as you would expect to be treated
- Be polite at all times - it is never acceptable to swear or be rude
- Listen carefully when others are speaking
- Respect each others' personal space, keep hands and comments to yourself
- Never use words to make fun or humiliate
- Respect different viewpoints and value the contributions of others
- Welcome all visitors and newcomers, show them your best
- Show the same courtesy on the way to and from school and on the bus

COMMITMENT

- Have confidence in yourself and always be the best that you can be
- Attend school every day and arrive on time
- Be proud of yourself and of our school
- Respect your learning - remember it's your future
- Bring your equipment and be ready to learn
- Don't give up even when things are difficult
- Take risks and learn from your mistakes
- Always be honest with yourself and others, and do the right thing
- Wear your uniform with pride and take care of your appearance

CONTRIBUTION

- Make an effort to participate in class and whole school activities
- Involve yourself and others in the school community
- Work together to improve learning
- Help others to learn by sharing your ideas
- Help to look after and improve our school environment
- Look after display work around the school
- Act responsibly at all times and report any damage you may find
- Make an effort to contribute to charity events



Lunch and Breaktime Behaviour Code

Drafted by Winchmore Student Council

Treat others as you would like to be treated

Behave safely, sensibly and supportively at all times

Respect each other and each other's property

Bullying will not be tolerated which includes the use of homophobic language

Walk sensibly on corridors and pathways, do not run or shout

Take care of our playgrounds, equipment, eat only in the 'eating only' areas and put rubbish in the bin

Play ballgames only in designated areas, never throw anything that could be harmful

Tell an adult if there is a problem, do not get involved in fights or arguments